**Check List**

***All following documents should be submitted to the TRF before 30 March 2018.***

**Please check your documents and mark 🗹**

❒ 1. Full proposal of research program (please give details between 15-25 A4 page (not including Reference) and using Times New Roman 11 pt)

❒ 2. Acceptation letter from overseas partner (s)

❒ 3. Curriculum vitae (CV) of Principal Investigator and Co-Investigator (please give list of journal publication)

❒ 4. Digital file in MS Word format

**Full of Proposal (Part 1)**

**1. Project title (English):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Project title (Thai):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Keywords: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Principal Investigator (Thailand)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Signature** |  |

**3. Co- Investigator (Thailand)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Signature** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Signature** |  |

 **(If the Co-I is young scientist, please fill information in this table)**

|  |
| --- |
| **Young scientist** |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  | **Degree** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Topic of Thesis** |  |
| **Signature** |  |

**5. Principal Investigator (China)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Signature** |  |

**6. Co- Investigator (China)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Signature** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Title/Position** |  | **Name-Surname** |  |
| **Department** |  | **Faculty** |  |
| **University** |  |
| **Telephone Number** |  | **Fax** |  |
| **Email** |  |
| **Area of Expertise** |  |
| **Signature** |  |

**7. Will this proposal or related proposal be submitted within the next six months or has it been submitted to other funding agency/source?**

**** No

 Yes, please give the name of the funding agency, name of the project and status of submission.

**8**. **Budjet**\_\_\_\_\_\_\_\_\_\_\_\_ THB

**9. Project duration** \_\_\_\_\_\_\_ year

 from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby certify that all the information above is true and I accept that TRF’s decision is final.

Signature……………………………………………….. (Principal Investigator)

 (……………………………………………….)

Date………………………………………………………..

The University/institute agrees and will facilitate the PI in carrying out this project.

Signature……………………………….….………………..

 (………………………………………………….)

Position...……………………………………..……………..

Date………………………………………..………………..

**Full of Proposal (Part 2)**

 **(Please give details between 15-20 A4 pages (not including Reference)**

**and using Times New Roman 11 pt)**

**1. Summary of Proposal**

|  |
| --- |
| **Summary of research proposal for public release** (Use plain language to describe your research proposal and **not exceeding 350 words**)***This plain language summary will be available to the public if your proposal is funded.*** |
| **In English language:**Key words (not exceeding 10 words): |
| **ภาษาไทย:**คำสำคัญ (ไม่เกิน 10 คำ): |

**2. The rationales**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**3. Objective**

3.1)

3.2)

3.3)

**4. Conceptual framework and research methods**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. Research activity to achieve research objectives**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Objective** | **Researcher Team** | **Major/Minor activity** | **Duration** | **Working days** | **Responsible person** |
| 1.  | Thai Researcher | 1. 1.1 1.2 1.3  |  |  |  |
|  | China researcher | 1. 1.11.21.3 |  |  |  |

# 6. Expected outputs for each period (6 months)

| **Period****(6 month)** | **ResearchTeam** | **Activities** | **Expected outputs** |
| --- | --- | --- | --- |
| Year 1Period 1 | Thai |  |  |
|  |  |
| Chinese |  |  |
|  |  |

**7. Expected benefits (output) (Please gives more detail about expected benefits and quantity)**

7.1)

7.2)

7.3)

**8. Research utilization process (outcome) (Please gives more detail about process to utilize expected benefits and identified potential users)**

8.1)

 8.2)

 8.3)

**9. The budget**

Research Budget, Total \_\_\_\_\_\_\_\_\_\_\_\_\_\_ THB

Total Budget Planning \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year (s)

(Please show the budget details in specified unit cost according to the following table)

(Red characters are example information for expense details)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **1st Year** | **2nd Year** | **3rd Year** | **Total Period****(THB)** |
| **Period 1** | **Period 2** | **Period 1** | **Period 2** | **Period 1** | **Period 2** |
| **1. Honorarium**  |  |  |  |  |  |  |  |
|  1.1 Prof. xxxxx (xx THB/month) |  |  |  |  |  |  |  |
|  1.2 Assoc.Prof. xxxx (xx THB/month) |  |  |  |  |  |  |  |
|  1.3 Assist.Prof. xxxx (xx THB/month) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| **2. Salary of research assistant** |  |  |  |  |  |  |  |
|  2.1 Research Assistant Salary 1 person (Master Degree) |  |  |  |  |  |  |  |
|  2.2 Research Assistant Salary 1 person (Bachelor Degree) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| **3. Operation Cost** |  |  |  |  |  |  |  |
|  3.1 International collaboration in China - Airfare / round trip ( XX THB/person \* XX person) - Allowance ( XX THB/person \* XX person) - Accommodation ( XX THB/person \* XX person) |  |  |  |  |  |  |  |
|  3.2 Field trip ( XX person/trip, X day/trip) - Car rental (XX THB/trip \* XX day/trip) - Allowance ( XX THB/person \* XX person) - Accommodation ( XX THB/person \* XX person) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| **4. Material Cost**  |  |  |  |  |  |  |  |
|  4.1 Laboratory - Chemical for …….. - Office Supplies (xx THB/month) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| **Total (1-4)** |  |  |  |  |  |  |  |
| 5. Equipment \*(not exceeding 20% of total budget) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| 6. International Travel(not exceeding 20% of total budget) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| 7. Research Administrator Fee (10% of total budget 1-4) |  |  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |  |  |
| **Total (5-7)** |  |  |  |  |  |  |  |
| **Total per period (6 month) (1-7)** |  |  |  |  |  |  |  |
| **Total per annum** |  |  |  |  |

\* If you have equipment to purchase in this project, please make a remark for equipment details or justification.

**10. Reference**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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